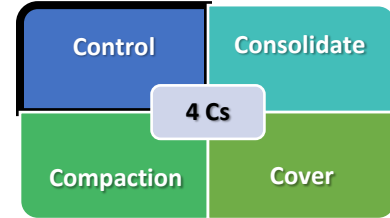


6.3 Operations Plan

The operations plan is a guide for day to day operation and seasonal issues at the landfill. A copy of the operations plan must be kept in the operating record. (18 AAC 60.210, 18 AAC 60.235)



Key Aspects of an Operations Plan:

Short and Simple

Clear Instructions

Landfill Specific

The operations plan is a guide for current and future landfill operators and administrators that outlines day-to-day operations at the landfill. It should be written so that anyone in the community can understand how the landfill operates.

If the landfill does not have an operations plan form, ADEC can provide a template to fill out. The ADEC template is not mandatory and other options are available. As long as they cover the specific operations at the landfill, they are acceptable to use. As operations change, the operations plan should be updated to reflect these changes. Operations plans should be reviewed annually or whenever any changes to operations occur.

Questions on the operations plan form:

When writing an operations plan, be sure to explain how work gets done at the landfill. For assistance in filling out this form, contact your ADEC Rural Landfill Specialist.

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Operations plan template provided by ADEC.