



Division of Water  
State Revolving Fund Program

## Equal Employment Opportunity Certification Form

This statement of acknowledgement is required by the Equal Employment Opportunity Regulations of the Secretary of Labor (41 CFR 60.1.7(b)(1)) and must be completed by each bidder and proposed subcontractor participating in this contract.

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Bidders and proposed subcontractors with 50 or more employees and a federal contract amounting to \$50,000 or more are required to submit one federal Employment Information Report (EEO-1) each year both conditions exist. To file EEO-1, also known as Standard Form 100, filers should access the web-based data collection application, the EEO-1 Component Online Filing System, on the Equal Employment Opportunity Commission website. A report is required to be filed within 30 days of the contract award if a report has not been filed in the preceding 12 months.

To certify compliance, please check the box that applies:

I hereby state that the company is exempt from submitting EEO-1 this year.

I hereby state that the company has submitted or intends to submit EEO-1 this year.

**Reminder:** Bidders and proposed subcontractors who file EEO-1 may also be required to file Form CC-257 Monthly Employment Utilization Report if the project has significant financial impact on a community, or the bidder/subcontractor has signed an agreement to do so. At a minimum, the bidder/subcontractor is required to maintain records which reflect the reporting requirements of CC-257.

**Company Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Project Name:** \_\_\_\_\_

**Contract Number:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

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Printed Name of Authorized Representative

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Signature of Authorized Representative

Date