



**ALASKA DEPARTMENT OF ENVIRONMENTAL CONSERVATION
U·N·D·E·R·G·R·O·U·N·D·S·T·O·R·A·G·E·T·A·N·K·S
INTENT-TO-CLOSE OR CHANGE-IN-SERVICE**



The ADEC notice of *Intent-to-Close or Change-in-Service* (Form 18-0504) is required when decommissioning an underground storage tank (UST) system, or changing its use to a non-regulated substance (including heating oil), in accordance with Title 18 Alaska Administrative Code (AAC) 78, *Underground Storage Tanks*. Notification is due at least 15 days, but no more than 60 days, prior to beginning the closure and site assessment work.

ADEC FACILITY #		
FACILITY NAME		
PHYSICAL LOCATION <small>(DO NOT USE PO BOX)</small>		
CITY	STATE	ZIP

EXPECTED DATE OF CLOSURE OR CHANGE-IN-SERVICE		
FACILITY OWNER		
MAILING ADDRESS		
CITY	STATE	ZIP

The State of Alaska requires anyone who supervises the *closure or change-in-service* of a UST system to be a state-certified UST Decommissioner, in accordance with 18 AAC 78.400.

Name of person certified to perform UST work:	UST Worker License #	Expiration Date:
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The State of Alaska requires anyone who performs the site characterization, site assessment and release investigation to be a *Qualified Person* in accordance with 18 AAC 78.090.

Name of Qualified Person	Company
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Checklist [Note: *Closure* means to remove, or make inert, any part of a UST system, so that it can no longer receive, store or issue petroleum products (18 AAC 78.085(c)). A *Change-in-Service* means to remove all products, and fully clean the UST system, to continue to use it for a non-regulated substance (18 AAC 78.085(d)).]

Have you notified local fire department of your intent to close or change the service of the UST system(s)?

Method of closure: Removal Inert-in-Place or Change-in-Service to:

Is there evidence of a release, leak or spill at this site?

Disposal of tank/piping/equipment Recycle Company: Landfill Location:

Disposal location of free fluids, petroleum products and/or sludges:

ADEC TANK #	CLOSURE OR CHANGE-IN-SERVICE FOR:			Product	Volume	DATE LAST USED	TANK AGE
	Tank & Piping ✓	Tank Only ✓	Piping Only ✓				

The Owner/Operator is required to complete and sign the *Post-Closure Form #18-0505* within 30 days of the closure. The Owner/Operator is required to complete and sign the *Site Assessment and Release Investigation Summary Report Form #18-0508*, within 60 days of the closure work. Submit both documents to the ADEC UST Office.

CERTIFIED BY: OWNER OPERATOR OTHER:

(Print name) (Title) (Phone)

(Signature) (Date) (Fax)

RETURN THIS SIGNED FORM TO: ADEC UST OFFICE 555 CORDOVA STREET ANCHORAGE, ALASKA 99501-2617
QUESTIONS? CALL: 907-269-7679 OR 907-269-7886 FAX: 907-269-7687
 OR GO TO OUR WEB PAGE AT: [HTTP://WWW.DEC.STATE.AK.US/SPAR/IPP/TANKS.HTM](http://www.dec.state.ak.us/spar/ipp/tanks.htm)