

Alaska Field Archaeology Permit Application

Office of History and Archaeology
550 West 7th Avenue, Suite 1310
Anchorage, AK 99501-3565

(907) 269-8721
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Alaska Department of
**NATURAL
RESOURCES**

Date Recvd.
(OHA Use)

Refer to instructions before completing form.

<u>Name & Institutional Affiliation of Applicant</u>	<u>Permit Number (Assigned by OHA)</u>
<u>Project Name</u>	<u>Location (1:250,000 Quad and mapsheets)</u>
<u>Dates of Proposed Work</u>	<u>Location (MTRS)</u>
<u>Contact Information: Mail, Phone, Fax, E-mail</u>	<u>Proposed Repository of Collected Items</u> Collection is prohibited unless: (1) the repository is approved by OHA <u>and</u> (2) a Provisional Curation Request or letter signed by the accepting repository is attached.
<u>Separate Attachments:</u> - Research Design - Purpose and Character of Proposed Work - Specific Location or Area of Proposed Work on USGS 1:63,360 map - List of Known AHRs Sites Affected	<u>Type of Permit Requested: Survey, Testing, Excavation, Removal</u> <u>Number of acres to be investigated:</u>
The applicant has read and agreed to comply with the provisions of AS 41.35.080 and 11 AAC 16.020-16.090. Stipulations may be applied by the land manager or director. A preliminary report of findings must be submitted within 6 months after completion of the project. For multi-year projects, a preliminary report must be submitted within six months after September 1 of each year in which the permit is valid. Reports must be directed to the OHA permit program and must reference a permit number. New permits may be withheld pending the receipt of delinquent reports.	
<u>Signature of Applicant</u>	<u>Date:</u>
<u>Signature of Field Supervisor</u>	<u>Date:</u>
<u>Authorization of Land Manager</u>	<u>Date:</u>
<u>Authorization of Land Manager</u>	<u>Date:</u>
<u>Authorization of DPOR Director</u>	<u>Date:</u>
<u>Expiration Date of Permit (Assigned by OHA)</u>	<u>Stipulations Attached? (for OHA Use)</u> <input type="checkbox"/> Y <input type="checkbox"/> N
<u>Land-Use Stipulations for State General Lands:</u>	
<u>(1) OutCamp Use:</u> Outcamps on state owned land must be portable. Camps, including all gear and equipment, must be relocated a minimum of 2 miles at least every 14 days. Sites must be left in clean, safe condition. All trash, food and litter should be removed from the site and disposed of properly. Establishment and use of any camp requiring occupancy for more than 14 consecutive days requires authorization of the Division of Mining, Land and Water, and may require a permit from the Division of Environmental Conservation.	
<u>(2) Human Waste Disposal:</u> Solid human waste should be deposited in cat-holes dug 6 to 8 inches deep and located at least 200 feet from water, a camp, and trails. Pack out toilet paper and hygiene products.	
<u>(3) Motorized Travel Across State Land with no roads:</u> Vehicle use is limited to ATVs that can be operated without killing or breaking through the vegetative mat and exposing the soil to erosion.	

***Instructions* for Completing an Alaska Field Archaeology Permit Application**



Alaska Department of
**NATURAL
RESOURCES**

Name and Institutional Affiliation of Applicant

Name of the archaeologist applying for the permit. List an affiliation (company, agency, etc.) if applicable.

Permit Number (Assigned by OHA)

This is the permit tracking number, sequential by calendar year, assigned by OHA.

Project Name

This is a name, assigned by the applicant, that describes the project for which an archaeological investigation is being conducted (for example, "Emerald Island Pipeline Project" or "Here-There Access Road Project").

Location (1:250,000 Quad and mapsheets)

List the 1:250,000 quadrangles (also known as QMQs or "Quarter Million Sections") in which the project is located. You may use the same quadrangle abbreviations used for the AHRS (for example, KEN, KOD, SEW, XBD, etc.). List the affected 1:63,360 mapsheets (for example, A1, B3, etc.). Note: You may skip this if MTRS is completed down to the section level.

Location (MTRS)

List MTRS (Meridian, Township, Range, Section) unit(s) where the permitted work will be carried out. Use multiple MTRS units where appropriate. This information will allow OHA to track permit areas by use of GIS. While it is desirable that information be reported down to the section level for tracking purposes, this may not be feasible for large linear projects. For large projects with multiple MTRs, you may list only the

Dates of Proposed Work

List the approximate dates that you propose to perform work under the permit. Note: Permits can be issued for a maximum of 3 years if requested for multi-year projects.

Contact Information: Mail, Phone, Fax, E-mail

List current contact information for the applicant.

Proposed Repository of Collected Items

Note that collection is prohibited unless: (1) the repository is approved by OHA and (2) a Provisional Curation Request or letter signed by the accepting repository is attached. Museums are sometimes unable to accommodate collections because they have reached capacity, the collection is too large, or the collection does not fit the museum's mission. Some museums now charge processing and curation fees to accept collections. While collections from state lands are property of the state, OHA is not a curation facility. It is the responsibility of the applicant to identify an appropriate repository in consultation with OHA, and to make provisions for potential costs associated with curation. It is OHA's policy that collections from state lands be accessioned within the State Museum System whenever possible. OHA does, however, recognize the importance of having artifacts returned to the communities where they were collected and supports the

Separate Attachments

The following items should be attached to the permit application:

- (1) Research Design: The length and complexity of the research design should be a suitable match for the scope of the project. For example, small reconnaissance surveys of a confined space may require no more than a paragraph whereas large data recovery projects may require many pages.
- (2) Purpose and Character of Proposed Work: For example, is the work being undertaken to fulfill Section 106 responsibilities? Academic research?
- (3) Be sure to attach a 1:63,360 USGS (ITM or "inch to mile") map (or something with equivalent detail) that depicts the specific location(s) or area(s) of the proposed work. Project (i.e., "engineering") maps are desirable but should be supplemented by an ITM map to put the survey area in a broader geographic perspective.

Type of Permit Requested: Survey, Testing, Excavation, Removal

List the activity to be covered by the permit. Typically this would include survey and testing, intensive testing, data recovery or mitigation, and artifact retrieval (items that do not require excavation - such as surface finds that need to be collected for protection or display).

Reporting

Permit holders are required by statute to submit a preliminary report of findings (even for negative surveys) within 6 months of project completion or within 6 months after September 1 of each year in which the permit is valid. Reports submitted in support of permit requirements must be clearly identified with a permit number, and must be directed to OHA's Permit Program. *Reports directed to other OHA programs (i.e.,*

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(OHA Use)

Name & Institutional Affiliation of Applicant Jim Freese, Archaeological Solutions	Permit Number (Assigned by OHA)
Project Name Otter Creek Oil Spill Recovery	Location (1:250,000 Quad and mapsheets) Kenai D-3
Dates of Proposed Work 8/1/05- 9/30/05	Location (MTRS) M: Seward; T: 9N; R: 9W; S: 14
Contact Information: Mail, Phone, Fax, E-mail 54741 Tesoro Rd. Kenai, AK 99611 ph:776-3569; fax: 776-3812 email: jkwietniak@tesoropetroleum.com	Proposed Repository of Collected Items Kenaitze Interpretive Center Collection is prohibited unless: (1) the repository is approved by OHA and (2) a Provisional Curation Request or letter signed by the accepting repository is attached.
Separate Attachments: - Research Design - Purpose and Character of Proposed Work - Specific Location or Area of Proposed Work on USGS 1:63,360 map - List of Known AHRS Sites Affected	Type of Permit Requested: Survey, Testing, Excavation, Removal
	Number of acres to be investigated:
The applicant has read and agreed to comply with the provisions of AS 41.35.080 and 11 AAC 16.020-16.090. Stipulations may be applied by the land manager or director. A preliminary report of findings must be submitted within 6 months after completion of the project. For multi-year projects, a preliminary report must be submitted within six months after September 1 of each year in which the permit is valid. Reports must be directed to the OHA permit program and must reference a permit number. New permits may be withheld pending the receipt of delinquent reports.	
Signature of Applicant	Date: 7/29/05
Signature of Field Supervisor	Date: 7/29/005
Authorization of Land Manager	Date:
Authorization of Land Manager	Date:
Authorization of DPOR Director	Date:
Expiration Date of Permit (Assigned by OHA)	Stipulations Attached? (for OHA Use) <input type="checkbox"/> Y <input type="checkbox"/> N
<p align="center">Land-Use Stipulations for State General Lands:</p> <p>(1) OutCamp Use: Outcamps on state owned land must be portable. Camps, including all gear and equipment, must be relocated a minimum of 2 miles at least every 14 days. Sites must be left in clean, safe condition. All trash, food and litter should be removed from the site and disposed of properly. Establishment and use of any camp requiring occupancy for more than 14 consecutive days requires authorization of the Division of Mining, Land and Water, and may require a permit from the Division of Environmental Conservation.</p> <p>(2) Human Waste Disposal: Solid human waste should be deposited in cat-holes dug 6 to 8 inches deep and located at least 200 feet from water, a camp, and trails. Pack out toilet paper and hygiene products.</p> <p>(3) Motorized Travel Across State Land with no roads: Vehicle use is limited to ATVs that can be operated without killing or breaking through the vegetative mat and exposing the soil to erosion.</p>	

More Information on this Form

When do you need this form?

When there is concern that there may be culturally historical artifacts on any state land where oil spill recovery activities take place.

Who fills out this form?

A permitter with the responsible party, or any project manager responsible for activities on state land.

Who signs this form?

Applicant (project manager or Incident Commander), Field Supervisor, Land Manager, and DPOR Director.

Where does this form get delivered?

Delivery information can be found on page 1.