



Village Safe Water SFY 2013 Capital Improvement Project Application for Construction Projects

- Read the Instructions carefully and pay special attention to the **Eligibility Requirements!**
- Application **MUST BE RECEIVED** before 5:00 P.M on FRIDAY, July 8, 2011.
Applications received after this time will not be considered, regardless of postmark date.
- There are **THREE WAYS** applications can be submitted:
 - ✓ Electronically, via the Online Application System accessible through the VSW website.
(Electronic applications are encouraged.)
 - ✓ In person – Drop off the application package, including all attachments, at the address provided below.
 - ✓ Mail the application package, including all attachments, to the address provided below.
- Faxes will not be accepted.
- *Submit paper applications in person or by mail to:*

<i>Attention:</i>	<i>Village Safe Water Program</i>
<i>555</i>	<i>CIP Application</i>
<i>Anchorage,</i>	<i>Cordova Street, 4th Floor</i>
	<i>AK 99501-2617</i>
- *Additional copies of this application, the Instruction Package, and more information can be obtained at the VSW website or by calling: (907) 269-7502*

General Information

Community Name: _____

Applicant (City, Tribe, Association, etc.): _____

Name of Applicant Contact & Title: _____

Address: _____

Phone: _____ Fax: _____

Applicant (*not a consultant*) Email Address: _____

Sanitation Facilities Planning Information (required to establish eligibility)

Is the total amount of funding being requested, plus all remaining needs greater than \$2 million? Yes No

- If you answered “Yes”, the scope of your funding request must be included in a *current, completed and approved* Sanitation Facilities Master Plan, Comprehensive Plan, or Feasibility Study in order for your application to be considered eligible. In addition, the following attachments must be included with the application:
 - A copy of the Executive Summary** - from a *current, completed* Sanitation Facilities Master Plan, Comprehensive Plan, or Feasibility Study for the community and
 - A Letter of Approval** - for the plan or study, signed by the Facility Programs Manager (*if the plan is not currently listed Approved Master Plan List posted on VSW website*).
- If you answered “No”, an approved plan for your request is not required at this time.

(This page contains information about attachments only – do not return to VSW)

Attachments to this Application

All applications require the following attachments:

- **The Capital Improvement Project (CIP) Report for your community** - This report includes the scope description and cost estimate for all sanitation facility needs in your community, and indicates which projects are included in this year's funding request.

All of the information contained in the report, including any changes made prior to the application deadline, must be entered by the agency project engineer assigned to your community. The list of agency project engineer assignments can be found on the VSW website.

The Capital Improvement Project Report for your community can be obtained by calling the agency engineer assigned to your community or via the VSW website.

Capital Improvement Project Reports and lead agency project engineer assignments can also be requested by calling (907)269-7502. Reports can be emailed or faxed to communities.

- **Council Resolution** from the applicant stating that the requested project is the highest sanitation priority of the community. (See attached example.)
- **A map showing proposed facilities** – At a minimum, the map must be 8½” x 11”, reproducible quality, include a north arrow, and identify existing and proposed facilities.

If funding needs exceed \$2 million:

If the funding requested, plus all remaining needs, exceeds \$2 million, the following attachments must be included with the application:

- **A copy of the Executive Summary** - from a *current, completed* Sanitation Facilities Master Plan, Comprehensive Plan, or Feasibility Study for the community and
- **A Letter of Approval** - for the plan or study, signed by the Facility Programs Manager (*if the plan is not currently listed Approved Master Plan List posted on VSW website*).

The following attachments are required for specific points to be awarded:

- **Documentation of Collection Rate** - In order to receive Collection Rate points
- **Documentation of any facility-related, regulatory compliance needs** – In order for Tier B (Regulatory Compliance) Health Impact points to be awarded. Example is a letter or Notice of Violation from ADEC concerning the deficiency.
- **Written description of the water and sewer facilities in your community** - If existing facilities in your community consist of no more than a washeteria, honey buckets, and/or individual household wells and septic systems, in order to receive all possible O&M points. Please name this attachment: **“Existing Facilities”** if included.

If the project includes service to HUD or NAHASDA-assisted homes built after Jan 1, 2001:

- **An approved Housing Agreement** must be included with the application, or the application will not be considered eligible.

Applicant: _____

Other Information

The information requested on this page is available from the project engineer assigned to work with your community.

A. Relation to Non-Sanitation Projects (75 points)

Relation of this project to any fully-funded non-sanitation infrastructure construction projects in your community (roads, housing, etc.):

Cost estimate for this non-sanitation construction activity: _____

Source(s) of funding for this non-sanitation construction activity:

When will this construction take place? _____

B. Ongoing Sanitation Facility Construction Projects (100 points)

Describe any other ongoing and funded water, sewer, or solid waste construction project(s) scheduled for completion during the next calendar year:

Cost estimate for this construction activity: _____

Source(s) of funding for construction scheduled for the next calendar year:
